**Board Members in** Attendance: [Present, Absent, Virtual]

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Jeff Mahar (P/Treas) | V | Paul Cahill | V | Ken Maddalena | V | Mike Clarke (Sec) | V |
| Marcy Light | V | Rick Roberts | V | Maria Bunnell | V |  |  |
|  |  |  |  |  |  |  |  |

Guests: None

1. **Meeting Start**: 6:00 PM
	1. Attendance
		1. Quorum established
2. **Acceptance of Past Minutes**
	1. Past minutes approved.
3. **Financial / Membership**
	1. Financial summary shown in APPENDIX
	2. Marcy suggested reaching out to Wallingford Ladder members to see if they are interested in joining CVC (Wallingford ladder was cancelled).
		1. Suggested rates for Wallingford Ladder players only:
			1. Single rate: $375
			2. Two members joining (example, as from a doubles team): $650
			3. Young Adult (25 – 35 years old): $275
		2. Marcy to send draft e-mail/proposal to Board. If approved by Board via e-mail, Marcy to send to Steve Pepe (Steve runs the Wallingford Ladder)
4. **Operations**
	1. Several COVID-19 related items sent by members of the club were discussed:
		1. Frequent bathroom cleaning
			1. Cleaned once / day; then sprayed with sanitizer in afternoon
		2. Cleaning of shared equipment (such as sweepers and roller)
			1. Clean gloves to be used
		3. Signage related to member behavior in this COVID-19 environment to be present at CVC (such as member checklist)
			1. Jeff to discuss with Chesprocott (signage for Phase I and for Phase II)
			2. Gene may be able to help with signage requirements
		4. Staff training – COVID-19 related and handling chemicals
			1. Training to be done.
			2. NOTE: Masks and gloves to be provided for handling chemicals
		5. Financial records
			1. Financial records should be online. Jeff to confirm
	2. Obtaining hand sanitizer, box of gloves, and masks
		1. Jeff has reached out to Clay to see if we can obtain through barter
	3. Pro Shop COVID-19 requirement
		1. If member goes into the Pro Shop (at least during Phase I), a mask must be worn
5. **Social**
	1. Yoga
		1. Plan to conduct yoga at CVC
			1. Current situation is a maximum of only 5/court; need to wait until Phase II (or possibly longer)
			2. ACTION: Jeff and Kate to discuss with Chesprocott
	2. Survey results most members are looking to attend a social event, but difficult to schedule events until rules clarified for COVID-19
6. **Tennis**
	1. Mandatory on-line sign-in for court reservations / activities / lessons
		1. Due to privacy concerns, there was a motion not to have the names of minors on the activity spreadsheets on the CVC website. However, Bruce to collect names of minors at activities and give to Jeff (for tracking related to COVID-19). Board members only can request the names of minors. This was voted on by the Board. The motion was passed: 5 for : 1 against.
	2. Court reservation / activity sign-up protocol
		1. Many court reservations sign-ups were input only with the last name of the person reserving the court. Future reservations are to be input with all adults on court (first name, last name initial). This is sufficient for tracking purposes.
	3. Junior Program
		1. Split into two (high school age group and a younger group)
	4. Beginner’s lessons
		1. Suggestion of $100 / family
	5. Activities (such as Men’s Night and Cardio)
		1. Due to group size, not to start till Phase II (tentatively June 20th)
7. **Marketing and Social Media Committee**
	1. Member survey
		1. Survey sent to members
8. **Administration/Club Committee**
	1. No discussion
9. **Planning Committee**
	1. No discussion
10. **Adjournment**
	1. Motion to adjourn. Meeting adjourned ~ 7:00 pm

Respectfully submitted,

Mike Clarke, Secretary

**APPENDIX**

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