**Board Members in** Attendance: [Present, Absent, Virtual]

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Jeff Mahar (P/Treas) | P | Paul Cahill | A | Ken Maddalena | P | Mike Clarke (Sec) | A |
| Marcy Light | P | Rick Roberts | V | Maria Bunnell | P |  |  |
|  |  |  |  |  |  |  |  |

Guests: None

1. **Meeting Start**: 6:05 PM
	1. Attendance
	2. Quorum established at 6:30PM when Rick attended via phone
	3. Acceptance of Agenda (1 min)
2. **Acceptance of Past Minutes**
	1. 12/06/2019 minutes approved with change to Date of Filipek potential tournament
3. **Financial**
	* 1. Cash flow so far acceptable with pre-season reduced rate program. Bank balance with pending ACH transfers ~ $8,150.
		2. 2020 Budget Details supplied by Jeff. If revenue from new members, pickleball memberships and sponsorships not achieved, will have to reduce or eliminate some key budget items such as tennis assistants, or other expenditures
			1. Ian’s support along with maintenance, total budgeted ~$12000 for year. Jeff has meeting with Ian January 2nd
4. **Operations**
	1. Clay, Ken and Jeff met at the Clubhouse on Jan 11th to do an inventory of items that might be sold
		1. Jeff has the list. Since the 11th, we have move some items up to the tennis area, and other items wishing to keep are in the snack back area middle of the floor.
		2. Kitchen Equipment. – Clay and Ken are looking for vendors to remove and take equipment by December 31st
			1. Clay secured on vendor to buy the ice machine for $1250 barter. Jeff to arrange pickup
		3. Pool Equipment
			1. Jeff and Ken reached out to a number of pool vendors (Blue Wave, Savoy), Numerous clubs and personal contacts. Chris Raffone reached out to his contact list for us.
				1. The Farms and contact at Wilton are interested. Jeff to follow up
				2. If equipment not sold in time, move items up to tennis area for future sales
		4. Pool Lights – Jeff to discuss with developer on keeping for use on our tennis courts
		5. Ken obtained quotes for larger POD for $150 per month. Tabled until we understand if a need
		6. Jeff to set up walk through for club house at 10AM December 23rd
	2. Suggested repairs / purchases
		1. Roller open still. Need action plan to pick up
			* 1. Roller in Norwalk available (cost $200)
				2. Need to pick-up with truck
	3. Nails for court lines still an open date
		1. Need to separate the ‘good’ nails from the ‘bad’ nails
		2. Suggestion to hold a member event; supply food
	4. Court preparation
		1. Board was presented with three options for opening the courts. All vendors except Raffone/Adnolfi can in between $2400 and $2500 per court. Raffone/Adnolfi came in at $2075 per court. Boarded vote to sign contract with them. – $16,600
5. **Social**
	1. Social and Tennis Schedule
		1. Review with board. Minor changes
6. **Tennis**
	1. Social and Tennis Schedule
		1. Jeff to invite Bruce to meeting Monday December 23rd on review of schedule
	2. Ken to work on soliciting helpers on committee. Carl Ajello offered through Marcy
	3. Ken to reach out to Bruce on Tennis Central schedule and CVC engagement
		1. Rick suggested we need a better plan for 2021
	4. Ken to reach out to P&R and YMCA on 2020 plans with CVC. Engage Bruce to help
	5. Pickleball
		1. Ken supplied information on potential new ambassador Margo Wells from Haddam. Jeff set up a meeting February 11th
	6. Kataria tournament
		1. Jeff set up meeting for Monday December 30th
	7. Filipek tournament
		1. Marcy to reach out to Wint after holidays. Stated may do only a scaled down version
7. **Marketing and Social Media Committee**
	1. No updates to report currently
	2. Discussed plan to be set forth after holidays for new member marketing
		1. Maria mention she has firm commitment on two new members for 2020
8. **Administration/Club Committee**
	1. Member Survey
		1. Paul to send test survey via link in e-mail for Survey Monkey to Members before holidays. Jeff to discuss options by email address
	2. Website - Jeff sent out required information from CT Secretary of State from 15 years ago. Jeff to contact federal government for EIN letter. Waiting for response from Blue Host - ownership of Coppervalley.net website
	3. Next Board meeting: January 2nd
9. **Planning Committee**
	1. Rick to locate members interested in joining committee. Rick suggested 1st step is setting up security options for funds. Maria suggested to table to another meeting.
	2. Rick to work on payment funds for STC loans
	3. Jeff and Clay to meet with developer December 20th . The discussion on start of demo, site lines, utility switch over and road paving to be discussed. Scheduled transfer date is in January
10. **Adjournment**
	1. Motion to adjourn by Maria. Seconded by Marcy
	2. Meeting adjourned ~ 7:14pm

Respectfully submitted,

Mike Clarke, Secretary / Jeff Mahar

**APPENDIX**