**Board Members in** Attendance: [Present, Absent, Virtual]

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Jeff Mahar (P/Treas) | V | Paul Cahill (Admin) | P | Ken Maddalena | P | Mike Clarke (Sec) | P |
| Marcy Light | P | Rick Roberts | P | Wayne Eddy | A | Maria Bunnell | V |
|  |  |  |  |  |  |  |  |

Guests: John Bate, Susan Zanker

1. **Meeting Start**: 6:00 PM
	1. Attendance
	2. Quorum established
	3. Acceptance of Agenda (1 min)
2. **Acceptance of Past Minutes**
	1. 10/24/2019 minutes approved with changes
3. **Board Members**
	1. Jeff nominated Ken and Marcy for one-year terms. This was seconded by Paul. Ken and Marcy voted in unanimously.
		1. Marcy expressed interest in marketing, the CVC website, and social activities
	2. Action for next meeting: Vote in positions for President, VP, Treasurer, and Secretary
	3. Paul to inquire of some members to see if they have an interest in being on Board
4. **Administration/Club Committee**
	1. Marcy to change ‘members only’ password for FB site
	2. Member Survey
		1. Rick recommended asking for members to provide support for running club
		2. Ken suggested limiting survey to ~3 questions – touch on main topics/issues and also improve member response. Ken to draft a few questions for survey
	3. Jeff to promote club at the Coco run event on Nov 16th (thanks Jeff!)
5. **Financial**
	* 1. Jeff provided a budget summary (see Appendix)
		2. Jeff included $6000 for Ian + maintenance costs in budget
		3. Current funds in bank ~$2000
		4. Taxes due end January
		5. Materials for courts to be purchased ~January
		6. NOTE: Jeff budgeted ~ $15000 to open courts
6. **Social**
	1. Maria and Susan already generated an extensive Social Activity Calendar for 2020 ☺
		1. Maria and Susan to send list of activities to Board
7. **Operations**
	1. “Beautification” of CVC grounds
		1. Maria suggested that Brodach do something to ‘beautify’ the properties
		2. John suggested Brodach put up a ‘beautification’ fence between CVC and the properties purchased from us
	2. Moss, mushrooms, … on courts and just outside of courts
		1. Marcy indicated we need to deal with this
		2. Jeff – need to get Ian to help take care of courts; also noted that we will need to budget for this
	3. Ken volunteered to clean the gutters of the tennis shack
	4. Paul suggested asking Randy L and Carl if they would help making the courts fit. Marcy to approach Randy and Carl with option.
8. **Tennis**
	1. Ken suggested having a tournament that can generate money for the club
		1. Include food trucks and craft beer vendors
	2. Filipek tournament
		1. Wint may be interested
		2. Ken suggested that the Fall may be a better time for a tournament (less intrusive into club activities)
		3. Tennis committee to look at options
	3. Jeff gave Bruce feedback from the annual member meeting
		1. Focus on how to do better on activities
		2. NOTE: Hours for activities at Tennis Central not ideal. To discuss with Bruce
9. **Planning Committee**
	1. Homes on the properties Brodach purchased to have sewers. Brodach to build-in a connection so it is easier for us to convert to sewer if we want to do this in the future
10. **Adjournment**
	1. Motion to adjourn by Mike. Seconded by Mike
	2. Meeting adjourned ~ 7:00pm

Respectfully submitted,

Mike Clarke, Secretary

**APPENDIX**

