**Board Members in** Attendance: [Present, Absent, Virtual]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Jeff Mahar (P/Treas) | V | Paul Cahill (Admin) | A | John Bate (Ops) | A | Mike Clarke (Sec) | V |
| Alla Sivakoff | A | Rick Roberts | V | Wayne Eddy | P | Maria Bunnell | P |
| Susan Zanker | V | Gerry Barker | P |  |  |  |  |

Guests: Clay Yalof

1. **Meeting Start**: 6:00 PM
   1. Attendance
   2. Quorum established
   3. Acceptance of Agenda (1 min)
2. **Acceptance of Past Minutes**
   1. 10/1/2019 minutes approved with changes
3. **Operations** 
   1. Grounds
      1. Confirmed that CVC has a septic system; spent $200 to put a collar on (Clay)
4. **Board Members**
   1. John resigned from the position of Operations officer on October 17th. Many thanks to John whose efforts and ability has well supported the club in this role
5. **Administration/Club Committee**
   1. Annual Meeting
      1. October 28th (Monday) at Rick’s office
      2. Rick to handle discussion of land sale at meeting
      3. Need twenty CVC members to vote for board members. Proxy forms were sent by Jeff to accommodate those who could not attend.
      4. NOTE: Presentation put together by Jeff for Annual meeting is attached in the Appendix; “CVC Annual Meeting Oct 28 2019-2”)
   2. Financial
      1. Jeff provided a budget summary (see Appendix; contained in “CVC Annual Meeting Oct 28 2019-2”)
         1. John and Jeff to review cash flow together
      2. Jeff to ask Suzio to re-quote insurance following the land sale
6. **Social**
   1. Comedy Show (in conjunction with Abilities without Boundaries)
      1. 6:00 PM open doors
      2. Obtained some donated prizes
         1. Gerry donated 6 to 7 raffle gifts (thanks Gerry!)
      3. CVC attendance – 25 confirmed; would like to get 40
   2. Mixed Doubles
      1. Investigating dates for November
   3. List of Social committee members
      1. Susan to send list to Jeff
7. **Operations**
   1. Update on Court Closing (Ian, John)
      1. After discussion, John answered “Yes,” that each of his three action items would be completed, as documented in his 10/19/2019 1122 email to all.
      2. Specifically,
         1. John to call Eversource the day after Ian tells me he’s finished with the Club Shutdown. (Completed on 11/1)
         2. Stop Cox on Monday, 10/28, the day after the courts are finally going to be shut down
         3. Shut down RWA on 10/30.
         4. Blowing of water lines (See Ian, John helped him on 11/1)
         5. Storage of Equipment, Tables, etc. (See Ian)
         6. Fall Leaf Cleanup (See Jeff)
         7. Update on Material and Opening of Courts (Quote) (See Bruce)
         8. Sewer/Septic Connections (See Clay)
8. **Tennis**
   1. Tennis Central schedule developed
   2. Intensity tennis to have a package deal
   3. Mike, Jeff, and Bruce to review program hours / pricing
9. **Planning Committee**
   1. Town decided against having a public road
   2. The Cheshire Planning and Zoning Commission approved the land sale on 10/16/2019
   3. Closing of sale could occur as early as January
10. **Adjournment**
    1. Motion to adjourn by Susan. Seconded by Maria
    2. Meeting adjourned ~ 7:00pm

Respectfully submitted,

Mike Clarke, Secretary

**APPENDIX**

