Copper Valley Tennis and Social Club

Private Party/Event Reservation

Member Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Party/Event date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rain date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hours of party/event: \_\_\_\_\_\_\_\_\_\_Number of guests: \_\_\_\_\_\_\_\_\_\_Number of members:\_\_\_\_\_\_\_\_\_\_\_\_

* *Note: Some dates and times may not be available due to other club events.*

**Rules and Regulations**

* Party/event guests are subject to all club rules and regulations.
* Party/event guests are permitted access to most club facilities for the duration of the party, picnic area, volleyball and tennis courts,
* Party/event host and guests are responsible for cleanup of the grounds, pro-shop area and/or picnic area space used for party. Garbage receptacles and recycling bins are readily accessible.

**Costs for Guests:**

* The rental fee includes up to 20 approved guests

1. Standard guest fees will be used for guests above 20 level

* This fee provides for the use of the facility in a reserved area.
* There is no charge for party/event guests who are club members.
* There is a $25 per hour charge per person for staff coverage during party/event rental period (If necessary)

**Refundable Cleaning Deposit:**

* CVC expects the renting entity performs cleaning to the standard as when they arrived
* $100 Deposit by separate check is required and will be return is discarded once the cleaning is completed and approved by the CVC Board

**Total Estimated Cost:**

Basic Fee: $300

Expected cost for additional guests: Follow guest fee policy for non-members \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected cost for additional staff coverage \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Refundable Cleaning Deposit: $100

Total Estimated Cost: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Payment**

A 50% deposit plus the $100 Refundable Cleaning Deposit are due at the time of reservation based upon the estimated number of guests. The balance is due upon arrival on the day of the party, at thrTennis Pro Shop. Checks should be made payable to Copper Valley Tennis and Social Club Inc, 5 Copper Valley Court, Cheshire, CT 06410. Bank transfers are also available and recommended.

Questions? During regular season hours, contact the club at 203-679-9CVC

I agree that all party members will follow all club rules and regulations.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payment: Amount: $ \_\_\_\_\_\_\_\_Received on: \_\_\_\_\_\_\_\_\_\_\_ Check # \_\_\_\_\_\_\_\_\_\_\_ CVC Board Approval \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_