**Board Members in** Attendance: [Present, Absent, Virtual]

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Rich Dubay | A | John Bate | P | Paul Cahill | V | Ian Freeman | P |
| Wayne Eddy | A | Clay Yalof | P | Marylee Kelly | P |  |  |
| Karin Pasinski | P | Jeff Mahar | P | Rick Roberts | P |  |  |

Guest: None

1. **Meeting Start**: 6:00pm 12/11/2017

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| Motion to approve minutes of | 11/27 | Motion by, 2nd by | Clay |  | Rick | Approved |

1. **Action Item Review from Past BOG Meetings**
   1. Swim Capital Improvements
      * Clay offered to relook at Deck repair with another vendor – Open

**John to get Clay Building Inspector and Fire Marshall Names**

* + - John will obtain 3 quotes for Dive Pool repair – Open

**Blue Wave $44K, HK open?, Savol still open to quote**

* 1. Tennis
     + Paul to reach out to Wint to discuss club situation - Paul– Open
  2. Finance
     + Property Taxes due Feb 1 - Clay suggested to approach town to delay - **Open**

**Paul talk to assessor**

* + - 1. **Ask to delay payment without late payment fee**
      2. **Ask to reduce tax billing**
    - Clay to work with North Haven to gain more members and have year round play - **Open**

**Still Open. North Haven 1st option, Rocky Hill 2nd option if North Haven . Some CVC Members playing in Newington**

* + - Short Term Capital Account – Closed by Rick with all rest of money transferred to CVC Bank of America Account – Rick - - **Open**
  1. Revenue Generation
     + YMCA Camp options – Karin to follow up – **Open**

**Wait until Official direction of club announced**

* + - Approach 10 corporations – Jeff and Clay - **Open**

**Move to January. Still need to send list**

* + - Set up Task Group meeting for Monday November 20th - Karin/Marylee – **Open**

**Move to January**

* 1. Nominations
     + Clay will review Membership List to see if any options for Board members – **Open**

**Discussed Volunteer list from survey. Clay asked for Sandra Lentini contact Jeff to supply. Rich reaching out to current list to gauge interest**

* 1. Operations
     + Rick and Clay suggested to set up an amp theater to have gatherings with members and guests. Hold till later – Open

**Now discussing to opening club house as a result of survey**

* + - Letter to be sent to September Slam on fixing window – Jeff – Open

**Letter sent but no response. Jeff to Follow up**

1. **Housekeeping**
   1. Board/Committee –
      * See above under Nominations for action plan for board/committee assistance.
   2. Clay will contact Sandy Lentini for possible treasurer position. Currently Jeff is acting treasurer
2. **Finance**
   1. Quickbooks still has old CVC email. Karin requested Shawna to help with relinquishing control of QB since she is still administrator. She refused. Jeff to again ask QB for transfer of authority –Jeff to Address
   2. Outstanding bills and collections reviewed at meeting. Requesting delayed payment on most until cash flow comes in in January. Outstanding dues on a number of individuals are being followed up.– Jeff
3. **Revenue Generation Meeting**
   1. Survey
      * Clear and strong support for tennis only club. In 2017, CVC had 96 Total Memberships
        1. 50 Memberships – Full response - 9 Full Access, 29 Tennis Only, 12 Swim Only (52% responded)
           1. 9 Full Access – 7 will most likely join if tennis only though
           2. 29 Tennis Only
           3. 12 Swim Only – 2 may join if Tennis Only
        2. 5 Memberships - Partial Response – Just years at club
        3. 41 Memberships – No Response
      * Very little support for capital fee for swimming pool improvement – only 12 suggested small amounts. Many expressed no interest to raise more funds.
      * 9 members expressed interest in helping
      * 67% believe reduced rates will help drive membership
      * Good list of comments
   2. Club Direction by Board
      * Board recommendation and get Membership commitment to a Tennis only club
      * Decided to hold a Membership Meeting to explain the reason for the move
      * Write up membership letter with rates. Send to Board for review and approval – Jeff
4. **Planning Committee**
   1. No significant report out. Still work in progress. Clay and Rick to submit final report to board in January board meeting
5. **Tennis** 
   1. Clay to set up meeting with Bruce Levine for contract negotiation and interview with Wayne, John, Jeff and Paul
6. **Swim** 
   1. No Update currently on Capital Improvement quotes
   2. Two members Pagliano and Wortz expressed interest to help the swim option. Karin to approach them and gauge support
7. **Operations**
   1. No new Update except from Action Item List above
8. **Next Meeting** 
   1. Membership Meeting to be scheduled for Thursday January 4, 2018. Need a location and suggest multiple invites.
      * Bylaw changes including swim need to be revised
      * Discuss rational to move to Tennis and Social Club
9. **Motion to adjourn:**

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| By Rick 2nd by Clay – Approved | 7:23 pm |

Respectfully submitted

Jeff Mahar, Acting Secretary