**Board Members in Attendance**: [Present, Absent, Virtual]

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Shawna Baron | A | John Bate | P | Paul Cahill | P | Rich Dubay | A |
| Wayne Eddy | P | Marylee Kelly | P | Jeff Mahar | P | Karin Pasinski | P |
| Rick Roberts | P | Clay Yalof | P |  |  |  |  |

1. **Meeting Start**: 6:00 pm

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| --- | --- | --- | --- | --- | --- | --- |
| Motion to approve meeting minutes of | 10/5 | : Moved by, 2nd by | John | , | Paul | -approved |
| Motion to approve meeting minutes of | 10/15 | : Moved by, 2nd by | John | , | Paul | -approved |

1. **Expectations for 2018:**
   1. Board Meetings will be constructed with report outs by Group. Work on topics is expected before the board meeting
   2. Information shared during the board meeting and by board meeting emails will remain in the confines of the board. There will be NO bc’ing board or club members from CVC Board emails
   3. Jeff will send email to Shawna on expectations and gain access to specific accounts and applications
2. **Financial Update**
   1. Jeff presented current financial obligations for FY2017
      1. Revenue
         1. A/R Aging summary - $477
         2. Cash on Hand - $724
         3. TOTAL $1,200
      2. Expenditures
         1. A/P Aging summary - $8,721
   2. Jeff presented potential Final Plan in Expenditures for FY2018
      1. Expenditures
         1. Tennis and Swim
            1. Swim - $65K, $47K – Total $112K
            2. Capital Improvements - $49K Minimum

Clay offered to relook at Deck repair with another vendor

John will obtain 3 quotes for Dive Pool repair

* + - 1. Tennis Only
         1. $51K with $16K minimum for Capital Improvements
    1. Due soon
       1. Property Taxes - Feb 1, 2018 - $8,431
          1. Clay suggested to approach town to delay
       2. Regional Water Authority – Monthly $81/month for service charge

1. **Planning Committee:** 
   1. Clay and Rick supplied quick update on 1st sheet of meetings and potential plan going forward. Finalization of a proposed plan will be supplied by January 2018
      1. Clay and Rick committee members
         1. Paul motion – 2nd by Rick – Approved
2. **Revenue Generation:**
   1. Jeff to supply 2017 Membership to Paul, Karin, Marylee and John. Team to estimate who may return as Tennis Only Members
   2. COCO Run is November 18th. Clay offered Free Booth to display.
   3. Karin and Marylee to set date to discuss Revenue Generation task Group
      1. Corporate Sponsorship Programs
      2. Investigate Rate for 2018 (Deadline Jan 1, 2018)
         1. Jeff Supplied 2017 Rate sheets for Mountain Grove and Hartford Tennis Club.
         2. Tennis/Swim or Tennis/Swim Only
         3. Capital Secure Fees
         4. Payment plans and potential rate higher if paid late
      3. Investigate options of joint programs with Tennis Clubs: Rocky Hill, North Haven, etc.
3. **Operations**:
   1. John supplied update on courts. They will remain open until November.
   2. Jeff to send email to Club Members to have leaf racking day for Tennis Courts
4. **Next Meetings**:
   1. Meetings are planned for every other Monday at 6pm – Rick’s office
   2. Next meeting is Monday November 13th @ 6pm
5. **Motion to Adjourn**:

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| By Karin, 2nd by John – Approved | 7:00 pm |
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Respectfully submitted

Jeffrey Mahar, Acting Secretary